

# 3. How to Add a New Menu or Menu Item

1. **Click Add:** Click the "+" button at the top-right of the Menu section.

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2. **Enter Details:**

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- **Label:** Provide a label for the menu or item (e.g., "Contact Us").
- **URL:** Enter the URL where the menu item should link (e.g., /contact-us).
- **Parent Menu:** If adding a submenu, select the parent menu (e.g., add "Contact Us" under "Legal & Policies").

3. **Save:** Click **Submit** to apply changes.

4. Save entire menu updates by clicking "**Save**" at the top right corner of the Menu page



Revision #2

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