

# 1. Employees: Overview

The **Employees** module is designed to manage your team members. In this module, you can view and modify all employee information. Employees are assigned to specific projects and desks, and can also be managers for clients.

The **Employees** module is your central hub for managing every user in WBCS. Here you can:

1. **Create, view, and edit** employee profiles (name, contact info, authentication methods).
2. **Assign** each employee to one or more **Projects** and **Desks**, controlling exactly which business units and teams they belong to.
3. **Grant** managerial responsibility by linking employees as the primary contact for specific **Clients**.
4. **Track** each employee's status (active/inactive), roles, and access permissions across the entire system.

All downstream modules (Clients, Requests, Actions, Core Banking, etc.) respect these assignments and permissions to enforce security and data segmentation.

The following actions are available in the Employees module:

1. [Creation](#)
2. [Assigning to Projects and Desks](#)
3. [Editing](#)
4. [Filtering and Searching](#)
5. [Deactivation](#)

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